

CHELAN COUNTY COMMISSIONERS
MINUTES OF NOVEMBER 3 & 4, 2025

MONDAY, NOVEMBER 3, 2025

9:00:07 AM Opening: Pledge of Allegiance

Chairman Smith calls the meeting to order. Present for session is Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, and Clerk of the Board Anabel Torres.

9:00:55 AM Public Comment Period

9:01:45 AM Employee Recognition

Raul Mendez	Assessor's Office	10 Years
Breanne Hensley	Community Development	10 Years
Carlos Rodriguez	Sheriff's Department	20 Years
Craig Wisemore	Public Works	20 Years

9:03:50 AM Consent Agenda

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes:
 - a) Mackenzie Cheek, Auditor – Step Increase
 - b) Carlos Mata, Auditor – Step Increase
 - c) Caroline Magnussen, Parks – End of Season
 - d) Betty Mills, Parks – End of Season
 - e) Derek Shastko, Parks – End of Season
 - f) Nicole Morigeau, Coroner – Remove from Eden
 - g) Martha Guerra, District Court – Step Increase
 - h) James Moore, Regional Justice Center – New Hire

- i) Jeff Jones, Regional Justice Center – Step Increase
- j) Devin Poulson, Prosecuting Attorney – Transfer
- k) Charissa Williams, Prosecuting Attorney – New Hire
- l) Roxana Palma, Economic Services – New Hire
- m) Anna Witherington, Veterans Services – Out of Class Pay
- n) Will Cronrath, Ohme – End of Season
- o) Daylon Harn, Public Works – New Hire
- p) Derek Gildersleeve, Public Works – New Hire
- q) Fransisco Contreras, Public Works – New Hire
- r) Ryan Sargent, Public Works – New Hire
- s) Tehya Raymond, Juvenile – Step Increase

9:05:26 AM Board Discussion

09:20:34 AM Recess

9:46:11 AM Back in Session

9:48:55 AM County Administrator Cathy Mulhall

Discussion

1. RiverCom Ballot Measure Resolution and Funding Agreement
2. 2026 Preliminary Budget – Property Tax Levy
3. Administrative Update

10:05:43 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. OPD Agreement No. IAA26004
2. McKinstry ESPC Performance Contract – L&J Plumbing Project

3. Resolution RE: RiverCom Emergency Communication Systems and Facilities Tax Ballot Measure
4. Approve RiverCom Res 2025-01 Funding Agreement
5. Data Access Subscription Casual Use Agreement with Foster Law for District Court Documents
6. Hiring Freeze Notice to Departments
7. Prosecution Service Agreement with the City of Entiat
8. Prosecution Services Agreement with the City of Cashmere

10:05:55 AM Action

Upon motion and second by Commissioner Overbay and Smith, the Commission approves the 2026 Preliminary Budget. *Vote: Approved by majority vote (2-1). Commissioner Hawkins opposed.*

1. 2026 Preliminary Budget

10:06:55 AM Recess

10:30:17 AM Back in Session

10:30:52 AM Economic Services Director Ron Cridlebaugh

10:31:54 AM PUBLIC HEARING RE: Homeless Housing 5 Year Strategic Plan

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

10:33:02 AM Chairman Smith Opens Public Comment –

- *Willow Merit*
- *Lida “Sussy”*

10:42:15 AM Public Comment Public Comment Period Closed

10:42:25 AM Chairman closed the public hearing.

10:42:31 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Adoption of the Homeless Housing 5 Year Strategic Plan

Discussion

1. LTAC Funding
2. LTAC Events and Marketing Grant Recommendations
3. Memo: Olds Station Campus Office Furnishings
4. Department Update

10:45:11 AM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. LTAC Events and Marketing Grant Awards
2. Memo: Olds Station Campus Office Furnishings
3. Water Line Extension Bill of Sale Transfer of Ownership from Chelan County to Public Utility District No.1 (Short Plat 2008-13)

11:24:10 AM Natural Resources Director Mike Kaputa

11:24:49 AM Workshop: Lake Chelan Voluntary Boat Inspection Program

Discussion

1. Other

11:52:35 AM Executive Session: Real Estate

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 5 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

11:58:21 AM Moved Back to Regular Session

12:02:12 PM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Consulting Agreement with Natural Systems Design for Lower White River Restoration Conceptual Design
2. Contract Change No. 1 with Aspect Consulting for Lake Chelan Collaborative Aquatic Invasive Species Management Plan
3. Formal Amendment #3 with WA Conservation Commission for Wenatchee Chiwawa Irrigation District Canal Lining Project
4. Consulting Contract with RLR Cultural Resources LLC for Wenatchee Watershed Floodplain Restoration Project

12:08:08 PM Recess

12:15:41 PM Back in Session

12:15:54 PM Executive Session Re: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 20-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

Extend Executive Session by 15 minutes– Public Notified

12:52:14 PM Moved Back to Regular Session

12:52:35 PM Recess

1:03:18 PM Back in Session

1:03:26 PM Superior Court Judges and Court Administrator Fona Sugg

1:22:46 PM Recess

1:31:37 PM Back in Session

1:32:17 PM Joint Commissioner Meeting with Douglas County

2:38:04 PM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Notice of Public Hearing – ZTA 25-101 (PBRs)

2:38:44 PM Executive Session RE: Contract Negotiation

Executive Session Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 10-minute Executive Session pursuant to RCW 42.30.110 (d).

Extend Executive Session by 10 minutes– Public Notified

2:50:08 PM Moved Back to Regular Session

2:52:00 PM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Amendment to Agenda 11/4/25

2:52:31 PM Executive Session Re: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 7-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby, Deputy Prosecutors Sean Lewis matters relating to potential litigation.

3:00:12 PM Moved Back to Regular Session

3:00:40 PM Recess until Tuesday

TUESDAY, NOVEMBER 4, 2025 *Amended on 11/3/25*****

8:00 A.M. Elected & Appointed Officials Meeting

Discussion

1. Monthly Financial Report
2. Round Table

10:00 A.M. Douglas County Superior Court Hearing Re: Tax Increment Area with in Chelan County

Location: Douglas County Superior Court

203 S. Rainer Street Waterville, WA 98858.

Join Zoom Meeting:

Meeting ID: 509 745 8430 | **Passcode:** 3691215

1:59:52 PM Public Works Director Eric Pierson

Discussion

1. Event Permit – Santa’s Arrival Parade
2. Open Item

2:01:47 PM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Easement for Storm Drain Agreement with Tara Montgomery, Mike Hadnot and Sandy Montgomery for Arizona Boulevard Stormwater Improvement Project, Stormwater Project 2029 (SD 2029)
2. Approve Temporary Construction Easement Agreement with Tara Montgomery, Mike Hadnot and Sandy Montgomery for Arizona Boulevard Stormwater Improvement Project, Stormwater Project 2029 (SD 2029)
3. Approve Commissioner’s Notice of Hearing – Development Agreement with Yazmin Arroyo and Yanet Arroyo

4. Approve Commissioner's Notice of Hearing – Development Agreement with Eliseo Aguilar and Daniel A. Solorio

2:19:49 PM Recess

2:30:11 PM Back in Session

02:30:16 PM Chelan County Sheriff Mike Morrison

Discussion

1. Departmental Update

2:40:28 PM Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. 2026-2029 Lease Agreement with City of Cashmere
2. 2026-2029 Interlocal LE Service Agreement with City of Cashmere

3:14:42 PM Adjourn

Board adjourns until Monday, November 10, 2025.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	<i>\$ 69,351.41</i>
<i>Other Funds</i>	<i>\$ 350,144.15</i>
<i>Total all Funds</i>	<i>\$ 419,495.56</i>

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, CHAIRMAN

ANABEL TORRES, Clerk of the Board